

GENERAL TERMS AND CONDITIONS

DEFINITIONS

The 8th international symposium on NBIA 2022 will be held in Lausanne, Switzerland, from October 13-15, 2022.

The NBIA Suisse, hereafter referred to as NBIA symposium secretariat, oversees the administrative and financial organization of the conference and is responsible for the registration process, management of the on-site event, preparation of conference material and sponsoring.

Symposium secretariat:

nbiasuisse@gmail.com

Tel +41 79 208 72 05

These General Terms and Conditions are valid for each attendee registered for the 8th International Symposium on NBIA, October 13-15, 2022, Lausanne, Switzerland.

Any person, delegate, allied professional, student, media representative, speaker or exhibitor may be considered an attendee.

SYMPOSIUM REGISTRATION

Only fully completed registrations will be accepted. The secretariat reserves the right not to accept registrations in justified cases. Payment of registration fee is required immediately after registration. The registration fees are as indicated on the website. Registration will be confirmed officially upon receipt of full payment.

The organizers reserve the right to change the rate. Such changes will not affect registrations, which have already been confirmed by the organizers. Registrations made under a special rate are available to public institutions or individuals only and cannot be applied to private companies. Please refer to the information on the website for the registration fees shown.

The registration fee grants access to all official symposium sessions.

To be eligible to register for the conference, attendees must be at least 18 years old. Attendees may be asked to present an official identity card stating their age.

Once the maximum attendee capacity has been reached, the organizers reserve the right to refuse any further registration.

COVID-19: An inherent risk of exposure to COVID-19 exists in any public place where people are present. Participation in Conference events and activities carries some risk, and by attending, Attendees assume responsibility for their own well-being. All Attendees must follow posted instructions while participating in Conference events and activities.

STUDENTS

Students have to provide a copy of the Student's ID valid at the moment of their registration to be uploaded during the registration process. If a proof cannot be presented, the regular participant registration fee applies. Confirmations handed in at a later stage cannot be considered.

METHODS OF PAYMENT

Payment is required at the time of registration and should be made in Swiss Francs (CHF) only to the following account:

Beneficiary: NBIA Suisse

Bank: Banque Cantonale Vaudoise, Place St. François, Lausanne/Switzerland

BCV BIC: BCVLCH2LXXX

IBAN: CH20 0076 7000 E537 1148 7

Purpose: Your full name and "registration NBIA conference"

Please note that all transfer costs shall be prepaid by the sender. Cheques will not be accepted.

In case you would like to pay by credit card in another currency, please register **first** and then go to the following link of the NBIA Disorders Association: [8th International Symposium on NBIA Registration Credit Card Payment \(salsalabs.org\)](https://salsalabs.org/8th-international-symposium-on-nbia-registration-credit-card-payment)

LETTER OF CONFIRMATION/PAYMENT RECEIPT

After receipt of payment, you will receive a confirmation from the symposium secretariat per email. Attendees must present this confirmation/payment receipt at the registration counter as proof of their registration and payment.

VISA REQUIREMENTS

It shall be the sole responsibility of attendees to take care of their visa requirements. The organizers will not directly contact embassies and consulates on behalf of visa applicants.

The registration fee minus a handling fee of 75 CHF will be refunded after the symposium, if the visa was applied in time but not issued. An official proof from the embassy confirming that the visa applied for could not be granted, is forwarded to the secretariat no later than 30 days after the symposium (November 15, 2022).

REGISTRATION CANCELLATION POLICY

Notification of cancellation shall be done in writing prior to October, 1st and sent to the NBIA symposium secretariat by email.

A notification of cancellation shall include all the relevant information regarding the bank account to which a possible refund may be remitted. For cancellations, a handling fee of 75 CHF will be charged. After October, 1st, fees cannot be refunded.

Refund requests will be processed after the conference only. They shall be made in writing and sent to the NBIA symposium secretariat by email no later than 30 days after the symposium (November 15, 2022). No refund request will be processed after this date.

Credit will not be given for unattended events or early termination of attendance.

CERTIFICATE OF ATTENDANCE

A certificate of attendance shall only be available on site during the conference. No certificate shall be issued after the symposium.

MODIFICATION OF THE SYMPOSIUM PROGRAM

The symposium organizers reserve the right to modify the program, which is published as an indication only.

FILM, PHOTO AND VIDEO RECORDINGS

Please note that all posters as well as oral presentations must be considered “privileged personal communications”. No data may be cited or used in any kind of verbal or written scientific correspondence with third parties without explicit permission of the presenting author.

Photos will be taken during the symposium. It is probable that most of the participants will be captured on these media. The photographs will be used by the NBIA symposium secretariat and NBIA Suisse for non-commercial purposes, including – but not limited to – communicating about the event, promoting future events, informing about the NBIA symposium and NBIA Suisse activities, for fundraising purposes and to raise awareness around the rare disease cause. Mainly, group pictures will be made. In case, portrait photos shall be used, you will be contacted by the secretariat in order to ask for written permission.

The NBIA symposium secretariat and NBIA Suisse undertake to use these materials in such a way as not to cause embarrassment or discomfort to the attendee(s) portrayed.

In registering for the 8th International Symposium on NBIA you accept: to appear in communication materials (see above section); to waive all copyright; and to waive all right to payment or other compensation; to waive all right to consultation or notice with respect to the use of these materials for a duration of 10 years as from the date of the event.

Should you have any questions concerning our photography policy, please contact us. In case you deny being on any kind of photo or video, please specify using the online registration form and inform us at the registration desk.

DATA PROTECTION AND SHARING OF CONTACT DETAILS

The NBIA symposium secretariat needs to collect and store data. The acquisition, handling (which includes saving data, changes, transmission, blocking and erasing) and utilization of all personal registration data is executed pursuant to the prevailing data protection regulations. Only authorized employees are permitted to access personal information for performing their duties in respect of our services.

When registering, you will be asked to complete the online form providing for: your name, address, email address and telephone number. The above collected information is required to process your bookings (including sending a booking confirmation email to you) and in case, a follow up in the event of a coronavirus disease infection chain should be necessary.

Should you choose to make the payment for your registration with a credit card, NBIA Disorders Association uses Merchant Services Company to service these credit card transactions. As a large company dedicated to this service, they use all appropriate business systems and procedures to safeguard your data.

CANCELLATION OF THE SYMPOSIUM

In the event that the symposium cannot be held or is postponed due to events beyond the control of the symposium organizers (force majeure) or due to events which are not attributable to wrongful intent or gross negligence on the part of the symposium organizers, the symposium organizers shall not be held liable by attendees for any damages, costs, or financial losses incurred, such as transportation costs, accommodation costs, etc. **Under these circumstances, the symposium organizers reserve the right to either retain the entire registration fee and to use it for a future symposium, or to reimburse the attendee after deducting costs already incurred for the organization of the symposium and which could not be recovered from third parties.** In case, the symposium has to be postponed by the organizers for the above reasons, the registered person can ask for refund after deducting costs already incurred for the organization of the symposium.

LIABILITY

The symposium organizers shall be held liable in the framework of a duty of care as a respectable businessperson according to statutory provisions. The liability of the symposium organizers – for whatever legal reason – shall be limited to intent and gross negligence. The liability of commissioned service providers shall remain unaffected by same. Attendees shall take part in the symposium at their own risk. Oral agreements shall not be binding if same have not been confirmed in writing by the symposium organizers.

FULFILLMENT AND JURISDICTION

This contract is subject to the law of Lausanne, Switzerland. The terms of this contract shall be fulfilled in Lausanne, Switzerland. In the event of any legal claims arising from either party, Lausanne, Switzerland shall be the sole court of jurisdiction.

SALVATORI CLAUSE

Should any clause in these Terms and Conditions be found to be ineffective or impracticable, the validity of the remaining Terms and Conditions shall not be impaired. The parties undertake to cooperate in order to replace the ineffective or impracticable clause by an effective or feasible clause, which results in the ineffective or impracticable clause being null and void.